



Checklist To Complete Dual Credit Enrollment

- 1. Meet with Mrs. Bates, get a pink card and Placement test information.
- 2. Go to www.spcollege.edu/GetStarted
- 3. Click on “Apply now!” at top right of screen
- 4. Click on “Begin Application” then on “Apply for one of our high school programs”
- 5. Follow the prompts, reading the screens carefully and filling in the requested information.
- 6. You will be given an ID number and an SPC email ID. Write both of these down in your Agenda. You will need them.
- 7. Take the Placement Test at the SPC campus.
- 8. Bring the test results to Mrs. Bates. At this time, we’ll decide which classes to take. You will be given a Permission Form to get signed by a parent.
- 9. Return the form to Mrs. Bates. She will fax it to the Dual Credit office.
- 10. Know your start date and learn what textbook you will need.